



2023

Safety Plan

League ID# 04051014

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1. **Matt Troutner** is our Safety Officer on file with Little League Headquarters.
2. Our League will provide a paper copy of this Safety Plan to all managers/coaches, league volunteers and the District Administrator. A copy will also be available at the following location: **SMLL Snack Bar**
3. **Emergency and Key officials contact information:**

Ambulance and Fire: 911

Police: 911

President: Scott Michel

Vice-President: Troy Smock

Safety Officer: Matt Troutner

Player Agent: Mike DePastene

Secretary:

Treasurer:

Coaching Coordinator: Matt Troutner

Challenger Coordinator:

Umpire Coordinator: Tom Burdette

Information Officer: Shaug Evans

Sponsorship - Fund Raising: Natalie Siva

Concession Manager:

These are the emergency procedures to follow for handling all injury claims. When an injury occurs, contact the League Safety Officer who will be responsible for collecting the information using the Little League Incident/Injury Tracking Report. A copy of this report is included in our Safety Plan. Accident Claim Forms will be made available to the injured party by the League Safety Officer.

Also included in this safety plan is a memo entitled, “What Parents Should Know About Little League Insurance”, which can be given to any parents who are considering filing a claim form.

4. Our League uses the 2023 Volunteer Application Form or “Returning” Volunteer Application Form as applicable. All managers, coaches, board members and any other volunteers who provide regular services to the league and/or have repetitive access to or contact with players or teams MUST fill out the application form as well as provide a government-issued photo identification card for ID verification. Our league will utilize First Advantage to conduct a search of the background check (including the United States Department of Justice’s National Sex Offender Registry (www.nsopr.gov) on all such people. Anyone refusing to complete the Volunteer Application will be ineligible to be a league member or volunteer. The League Safety Officer will keep these confidential forms on file for the year of service. We have provided a Blank Copy of the 2023 Volunteer Application Form and 2021 “Returning” Volunteer Application Form in our Safety Plan.
5. Our League will require that all teams have at least their manager or coach attend Hit A Bomb District Fundamentals training. Our goal would be to have ALL managers and coaches attend this training each season. District 10 mandates that 60% of all managers and coaches attend. *Clinic training is scheduled for a virtual session for 2023.

*Hit A Bomb District Fundamentals Training will include the fundamentals of coaching for hitting, sliding, fielding, and pitching.

It is permissible for a Manager or Coach to not be in attendance provided they have at least one Manager or Coach in attendance at the Training, and that each manager or coach has attended training at least once in every three seasons. It is District 10’s policy that if an individual has not been to training in the past 3 seasons, they will not be permitted to be a post season manager or coach.

This training will be documented to include the date, location, who is required to attend, and who actually did attend.

6. We will provide and require that all teams have at least one manager or coach attend first-aid training each season. Our goal would be to have ALL managers and coaches attend his training each season.

Training will include basic first-aid training related to sports injuries with special emphasis on the concussion awareness.

This season our training will be held on February 28, 2023.

It is permissible for a Manager or Coach to not be in attendance provided they have at least one Manager or Coach in attendance at the Training, and that each individual has attended training at least once in every three seasons.

This training will be documented to include the date, location, who is required to attend, and who actually did attend.

In accordance with the California law regarding youth sports concussion protocols, this training will identify the signs of a concussion, what to do if a concussion is suspected and what steps must be taken when a concussion is sustained. In addition, each player, parents, coaches and league officials will be required to sign an acknowledgement of receipt of a concussion and head injury information sheet. All coaches and league officials will be required to take the CDC training course on concussions.

We have provided a copy of several CDC handouts relating to concussion information.

- 7. We will require that all fields used for games and/or practices be walked and inspected by coaches and umpires before they are used. Any unsafe conditions should be corrected immediately before play/practice takes place. The Little League Facility and Field Inspection Checklist is provided in our Safety Plan to document these inspections.**
- 8. Our League Safety Officer will complete the 2023 Annual Little League Facility Survey on-line only. We have provided a copy of this completed survey attached to our Safety Plan.**
- 9. Our League will require our concession manager to be trained in the attached safety procedures in safe food handling/prep and procedures. These guidelines, "Concession Stand Tips" were obtained from the January-February 2004 issue of the ASAP news. A copy of this article is attached to this safety plan. Training will also cover safe use, care and inspection of equipment. An article entitled, "Make League's Barbeques Safe", is attached to this safety plan along with a flyer entitled "Volunteers Must Wash Hands".**
- 10. All equipment will be inspected regularly by manager/coaches. Coaches and umpires will be required to check each team's equipment before each game begins. All equipment that is not to Little League specification will be held until the end of the game. Bad equipment will be destroyed or made unusable to stop children from attempting to save it from waste.**
- 11. All accidents will be reported to the League Safety Officer Matt Troutner within 24-48 hours of the incident. We will use the accident forms provided by Little League. An example is included in our Safety Plan. An article entitled, "Good Procedures to Implement" is attached to this safety plan.**
- 12. Our League will provide a first-aid kit at all fields where games are played. Each team will also be provided a first-aid kit that must be available at all practices.**
- 13. All board members, managers, coaches, and umpires are responsible for enforcing Little League rules including overseeing the use of proper equipment. This includes practices as well as games. Bases that disengage from their anchors will be used at all fields. Managers and coaches are not allowed to catch pitchers (Rule 3.09); this includes standing at backstop during practice as informal catcher for batting practice. Adherence to the new bat rule will strictly enforced.**

- 14. Player Roster Data, Coach and Manager Data has been submitted via the Little League Data Center. This is a mandatory requirement for an approved ASAP Plan.**

- 15. Idea that our league has implemented to improve or promote our safety plan: With California having implemented a law in 2017 regarding Youth Sports Concussion Protocol, we are making our league officials, managers, coaches, parents and players aware of this protocol and disseminating information from the Center for Disease Control and Prevention including the online training offered by them.**

- 16. The Qualified Safety Plan Registration Form has been completed and submitted to Little League Baseball. A copy has been attached to this Safety Plan.**